

APPLICATION GUIDELINES

Position Title: Early Childhood Worker

Tenure: 1 year contract for the 2022 school year, part-time 0.5 FTE

(5 days over a fortnight), with the possibility of continuing in

2023.

Closing date: 4pm Thursday 2 December 2021

How to apply:

Read the job and person specification

Assess your level of skill and experience against the Job Description and Person Specification

Prepare the required documents

1. Cover letter

The letter should include:

- Identification of the position for which you are applying
- Any skills you wish to highlight and your reason for applying
- Briefly address the Person Specification and Key Outcomes and Associated Activities

2. Resume

Your professional resume including:

- Education and qualifications
- Work history
- Community/Church involvement
- Names and contact details of 2 professional referees

3. Submit your application

- Submit your application via email to The Directors, <u>director@salisburylk.sa.edu.au</u> with the subject line: Application for ECW position
- Ensure all your documentation is attached

If you require any further information regarding the position or the application process, please email <u>director@salisburylk.sa.edu.au</u> and one of the directors will contact you.